

# "MINISTRY INVENTORY" WORKSHEET

## PART 1

## GENERAL INFORMATION

(Please Print)

<sup>1</sup>NAME:

(Last)

(First)

DATE:

ADDRESS:

CITY/STATE/ZIP:

HOME PHONE: (        )  
(Include Area Code)

WORK PHONE: (        )  
(Include Area Code)

CELL PHONE: (        )  
(Include Area Code)

FAX PHONE: (        )  
(Include Area Code)

EMAIL:

SEX: Male  Female

\*BIRTHDAY:        /        /

WEDDING ANNIVERSARY:        /        /

(\*Your year of birth is not for the general public. However, it is important for planning and programming. Thank you for supplying it!)

HOW LONG ATTENDING:

- 0-1 year  
 2-3 years  
 4-5 years  
 Over 5 years

MEADOW CREEK MEMBER:

Yes  No

Interested in Baptism?

Yes

No

Interested in Membership?

Yes

No

Membership in Process?

Yes

No

OCCUPATION:

AVAILABLE DURING THE DAY?  EVENING?

CHILDREN:

(Name) (Birthday)

(Grade)

(Name) (Birthday)

(Grade)

/ /

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Have you completed the MCC Child Protection Training? Yes  No  In Process  Interested

<sup>1</sup> Each person over 18 should complete this worksheet. However, only one person need include the household and family information. If more than one person from a household is submitting a form, please submit them together if possible.

## PART 2

## SPIRITUAL GIFTS INVENTORY

If you have taken the Spiritual Gifts Inventory, indicate what your top three Spiritual Gifts are (1,2,3) in the space provided by each gift. If you have a tie, place the same number beside each gift. Example: You may have one marked #1 and two marked #2 and one marked #3.

### NINE (9) PRIMARY SPIRITUAL GIFTS OPERATIVE TODAY

Administration/Ruling

Giving

Prophecy/Perceiving

Encouraging/Exhort

Ministry/Serving

Showing Mercy

Evangelism

Pastor/Shepherding

Teaching

## PART 3

## PRIMARY INTERESTS

### MY CURRENT PRIMARY INTERESTS ARE:

(It is important to select at least one of these. You may select more than one.)

ADMINISTRATION

MAINTENANCE

SHARING/CARING

EVANGELISM

OFFICE

TEACHING/TRAINING

HEALTH

PRAYER

WORSHIP

KITCHEN

PROMOTION

OTHER

## PART 4

## MINISTRY EXPERIENCE OR INTEREST

Read through each of the items under the categories below. Place an "X" to the left of each item applicable to your area of interest in serving, or now serve in.

NOTE: Please include areas of interest even if they require specific training.

### ADMINISTRATION

- Athletic Coordinator
- Church Librarian
  - Book Review Writer
  - Cleaner
  - Data Entry/Typist
  - Library Helper
  - Other
- Church Trustees
- Deacons
- Human Resource Coordinator
- Human Resource Task Cell
- Ministry Director
- Ministry Fair Coordinator
- Missions Committee
- Nursery Coordinator/Director
- Program Coordinator
- Small Group Coordinator
- Wedding Coordinator
- Other

### EVANGELISM

- Christmas Baskets
- Crusade Planning

- Evangelism Explosion Training
- Evangelism Task Cell
- Evangelistic Meetings
- Juvenile Detention Center
- New Life Baskets
- Operation Christmas Shoe Box
- Prison Ministry
- Other

### Program Outreach/Events

- Christmas Festival
- Corn Roast Sunday
- Couples Retreat
- Easter Breakfast
- Missions Conference
- Outdoor Service
- Pumpkin Patch Party
- Spiritual Renewal Mtgs
- Superfest
- Visitor Follow-up
- Other

### Children/Youth Ministry

- Camp Helper

- Disciple Now Weekend
- Kidz Korner
- Monday PM Outreach Drivers
- Solid Rock Café Outreach
- Xtreme Xperience
- Youth Fall Retreat
- Youth Missions Trips
- Youth SS Helper
- Other

### Men's Ministry

- Coed Volleyball
- Lifetime Transitions
- Men's Basketball
- Men's Bible Study
- Men's Bowling
- Men's Ministry Coord
- Men's Min Task Cell
- Men's Retreat Helper
- Men's Softball
- Promise Keeper's
- Men's Other

## PART 4 Continued...MINISTRY EXPERIENCE OR INTEREST

Continued...Place an "X" to the left of each item applicable to your area of interest in serving, or now serve in. NOTE: Please include area's of interest even if they require specific training.

### **Women's Ministry**

- Ladies Night Out Helper
- Women's Ministry Coord
- Women's Ministry Task Cell
- Women's Event Helper
- Women's Retreat Committee
- Women's Tues PM Study
- WOW Tues AM Study
- WOW Tues AM Nursery Wkr
- Women's Other

- Newsletter Publications Coord
- Newsletter Publications Task Cell
- Pictorial Coordinator
- Pictorial Host/Hostess
- Pictorial Layout/Design
- Proofreading
- Secretarial
- Telephone Assistance
- Worship Folder Assembly
- Other

- Kidz Klub Teacher/Helper
- Lay Counselor
- MCCS Tutor
- Nursery Helper
- Nursery Special Events
- Preschool Helper
- Puppetry
- Small Group Leader
- Summer Ministries
- Teach 2-5 year olds
- Teach Grades K-2
- Teach Grades 3-5
- Teach Grades 6-8
- Teach Grades 9-12
- Teach Adults
- Teach Women
- Teacher
- Teacher of Teachers
- Youth Small Group Leader
- Youth Sponsor
- Other

### **HEALTH**

- Blood Drive Helper
- Care Team Ministry
- First Place ABF
- GriefShare Support Group
- Health Fair
- Health Ministry Task Cell
- Hearing Impaired Interpretation
- Parish Nurse Office Helper
- Sanctity of Life
- Other

### **PRAYER**

- Prayer Chains
- Prayer Coordinator
- Prayer Intercessor
- Prayer Ministry Task Cell
- Prayer Room
- Other

### **PROMOTION**

- Advertising
- Graphics
- Photography
- Poster/Art
- Power Point
- Skits
- Writing
- Other

### **KITCHEN**

- Cleaning
- Cooking
- Funeral Committee
- Funeral Coordinator
- Helper
- Hostess Group Coordinator
- Hostess Group Leader
- Kitchen Coordinator
- Kitchen Task Cell
- Serving
- Other

### **SHARING/CARING**

- Assisting Elderly
- Baby Shower Coordinator
- Befriend a Teen
- Bridal Shower Coordinator
- Car Care Program
- Caring Program
- Deaconess
- Operation Uplift Program
- Phoning Shut-Ins
- Preparing Meals
- Transporting People
- Visiting Shut-Ins
- Other

### **MAINTENANCE**

- Computer Service
- Custodial
- Grounds Keeper
- Handy Person
- Website Upkeep
- Other

### **OFFICE**

- Bulk Mailings
- Church Office Volunteer
- Data Entry
- Financial Secretary
- Newsletter Assembly/Mailing
- Newsletter Layout/Design

### **TEACHING/TRAINING**

- Bible Doctrine
- Coaching Church Sports
- Committee Member
- Discipling/Mentoring
- Elementary Helper
- Kidz Klub Coordinator

### **WORSHIP – Drama**

- Acting
- Choreography
- Costume Design
- Directing
- Makeup/Hair
- Monologue
- Narration
- Painting
- Plays/Skits
- Readers Theatre
- Set Design/Construction
- Sewing
- Script Writing
- Stage Crew
- Other

### **WORSHIP-General**

- Greeter
- Music Ministry Office Volunteer
- Usher
- Welcome Center
- Other

### **WORSHIP-Instrumental**

- Drums/Percussion
- Guitar/Electric Bass
- Key Board/Synth
- Other

## PART 4 Continued...MINISTRY EXPERIENCE OR INTEREST

Continued...Place an "X" to the left of each item applicable to your area of interest in serving, or now serve in.  
NOTE: Please include area's of interest even if they require specific training.

### WORSHIP-Technical

- Audio/Visual
- Lighting
- Media Production
- PowerPoint Creation
- PowerPoint Operator
- Other

### WORSHIP-Visual Arts

- Banners
- Facility Aesthetic Dev.
- Graphics
- Painting
- Photography
- Posters
- Other

### WORSHIP-Vocal

- 3-6 Choir Director
- Adult Worship Choir
- Children's Choir Helper
- K-2 Choir Director
- Ladies Ensemble
- Men's Ensemble
- Mixed Ensemble
- Soloist
- Teaching
- Worship Team
- Youth Choir Director
- Youth Praise Team Leader
- Other

## PART 5

## MINISTRY AVAILABILITY

**TIME:** Please select the amount of time you could serve per week.

- 1-2 hours       3-5 hours       Other

**Please select your best time(s) during the week:**

- Weekday       Weeknight       Weekend

*Thank you for taking the time to complete this Ministry Inventory. Your inventory will be entered into our church software database. Our Human Resource Coordinator, Human Resource Task Cell Member, or Ministry Leader will be in touch with you as needs arise in the area(s) of interest designated.*

*It is our prayer that you will use your Spiritual Gifts for His glory to further the work of His kingdom. May the Lord bless you as you honor Him through your service here at Meadow Creek Church.*

*MCC Staff & Church Ministry Leaders*

Save this document to your computer and email as an attachment to [mccmail@meadowcreekchurch.org](mailto:mccmail@meadowcreekchurch.org) or print and mail to Meadow Creek Church 3037 Bunker Lake Blvd NW Andover, MN 55304.